

**Minutes of the Melbecks Annual Parish Council meeting held on  
Thursday May 14<sup>th</sup> 2015 at Gunnerside Village Hall**

The Parish Council meeting was held on Thursday May 14th 2015. Present were Councillors Crapper, Calvert and McCartney with Councillor R. Alderson presiding. The Clerk was Miss N. Adams.

The Clerk advised that Cllr D Alderson has resigned with immediate effect. The Clerk will arrange for a letter of resignation to be sent to Richmond District Council. Once this has been done the options for filling the vacancy can be looked at. The Council also noted that Cllr Blackburn withdrew his nomination from this election.

1. Declaration of Acceptance of Office forms and Registration of Financial and Personal Interest forms were completed by Cllrs and the Clerk will return these to RDC.
2. Apologies from Cllr Alderson were received.
3. Election of Officers. Cllr Alderson was proposed as Chair by Cllr Calvert and seconded by Cllr Alderson. Cllr Crapper was proposed as Vice-Chair by Cllr Calvert and seconded by Cllr Alderson.

4. Declaration of Interests. None noted.

5. Minutes of the last meeting. The minutes of the last meeting, held on March 26th 2015 were agreed to be a correct record, and signed by the Chair.

6. Matters Arising.

a) Grit bin in Gunnerside. The Council has received a reply from RDC that confirms that the grit bin will be replaced and relocated as suggested later in the year.

b) Dangerous tree. The Council received a reply stating that the tree has been inspected by the Highways officer and is on private land and would benefit from a professional tree survey. The Clerk has already provided details of the landowner as requested.

7. Finance

a) Order to pay – Low Row Institute. A cheque was to be signed for hire of the hall at Low Row, but due to changes in Cllrs there are not enough signatories. The Clerk will arrange for bank mandate forms to be circulated to add signatories to the account. The Council noted that the charges for a meeting have increased from £7 to £10.

b) Order to pay – Gunnerside Village Hall. The Council noted that the charge for a meeting has also increased from £7 to £10.

c) Audit. The annual audit was signed, and the Clerk will return this. The Council noted that the internal auditor is Mr Kevin Pellatt.

d) The financial risk assessment was signed by the Chair.

8. Highways.

a) Highways reply. A reply was received advising that a site meeting was to take place in May to inspect the becks side wall, and that a further update will be given after that.

8. NYCC

9. Richmondshire District Council

a) Richmondshire Small Parish Insurance Scheme. The Council noted that the insurance has been renewed. The renewal form was looked at and will be returned by the Clerk.

b) Communities Opportunity Fund 2015-16. The Council noted that the COF is open for new applications from 1<sup>st</sup> April 2015.

c) Affiliation to Richmondshire Local Sports Association 2015-16. An invitation was received to affiliate to this organization.

10. YDNPA.

a) Planning Application: Birk Park, Healaugh. Granted with conditions. The Council noted receipt of this.

b) Temporary prohibition of pedestrians order. The Council noted the temporary closures of footpaths. The Clerk will send the details on to the Cllrs.

c) Parish Forums. The Council noted that the proposals are that each forum would take place twice a year, the first in October 2015 in the Leyburn area. Invitations would be sent out approximately six weeks in advance.

10. AOB/Correspondence

a) Scott Trial Planning Application. The Council noted that the Scott Trial are applying for planning permission to hold the event until 2025.

b) Street lighting in Low Row. The Council noted that the dimming/turning off street lights has not yet been implemented by RDC.

c) Buttertubs Cycle ride. The Council noted that the race would be taking place on Saturday May 16<sup>th</sup>.

d) YLCA. The Council noted that the YLCA is overseeing the ballot process for the election of a parish representative to be nominated to the National Park Authority. The Authority is looking for on Parish Member from the parishes within Richmondshire.

e) Dog waste/litter bin for Gunnerside. A email was received from a resident notifying the Council of dog waste problems at the start of Gunnerside Ghyll where dog waste is being left in bags as there is no bin. In addition there are no litter bins in the village. The Clerk was requested to find out the cost of purchasing a dog waste bin and how it would be emptied and the cost of a litter bin.

11. Date and time of next meeting. The next meeting will be held at Low Row Institute on Thursday June 25th 2015.

As there was no other business the meeting closed at 9.05pm