

**Minutes of the Annual Melbecks Parish Council meeting held on Thursday
May 24th 2018 at Gunnerside Village Hall**

The Annual Parish Council meeting was held on Thursday May 24th 2018.

Present were Councillors Calvert, McCartney, Silver and Crapper, with Cllr R. Alderson presiding. The Clerk was Miss N. Adams.

1. Apologies for absence.

Apologies were received from RDC Councillor Blows.

2. Election of Officers

a) Election of Chair.

PC nominated Cllr Alderson as Chair, this was seconded by AS and unanimously agreed. There were no other nominations.

b) Election of Vice-chair

PC proposed Cllr Crapper as Vice-Chair, this was seconded by AS, and agreed unanimously. No other nominations were received.

3. Declaration of Interests.

None declared.

4. Minutes of the last meeting

The minutes were agreed to be a correct record and they were signed by the Chair.

5. Matters Arising.

a) Request for 'children playing' signs

The council noted that there are 'Pedestrians in Road' signs already in place in Gunnerside, and Cllr Crapper has sent the response from Highways to the resident requesting the signs, with no further response received.

b) Light at the bottom of Peat Gate. The council noted that the post for this light has now been put up, but the light itself has not yet been fitted. The debris has also been tidied up a little.

c) Wall at Brown Hill Top.

The council noted that the section of wall opposite Brown Hill Top is to be repaired following the accident that took place, however the section that was damaged on the north side of the road is not due to be repaired yet.

d) The damage to the pedestrian gate at Surrender Bridge has been reported on several occasions, but no work has yet begun.

e) Cllr Crapper has met with Mr Webster, Highways engineer, who has advised that he will look into why the work has not taken place yet, and to ensure that it is included in the programme of works. The proposed work is to rod the drain to clear the blockage, and then place a cover over the hole. However, it was noted that the drainage system is very old.

6. Finance

a) Order to pay – Low Row Institute. An order to pay was signed and a cheque for £30.00 for three meetings held during the year.

b) Order to pay – Gunnerside Village Hall. An order to pay was signed and a cheque for £30.00 for three meetings held during the year.

c) Financial Risk Assessment

The financial risk assessment was approved and signed by the Chair.

d) Audit- Annual governance statement

The annual governance statement was agreed unanimously by councillors.

e) Accounting statement

The accounting statement was agreed unanimously by councillors.

e) Internal audit

It was agreed that Kevin Pellatt would be asked to complete the internal audit again

this year.

f) It was previously agreed that the Council would fund £500 towards the tree work in Gunnerside, and £400 was given earlier this year. It was agreed that the outstanding £100 would be paid once the annual precept has been received. It has now been confirmed that the outstanding £100 has subsequently been paid to the contractor by Gunnerside Village Hall and it was agreed unanimously that the Parish Council would reimburse the Village Hall as soon as possible.

6. Highways

No items

7. Richmondshire District Council

a) Boundary Commission Review

The council noted that the Boundary Commission review has confirmed the new ward name to be Hawes, High Abbotside & Upper Swaledale, in which Melbecks Parish Council will be included.

8. NYCC

a) Parish archives

The Council noted that NYCC is launching a consultation on the future of the North Yorkshire Archives service and the Council was invited to respond.

9. YDNPA

a) Planning application for Listed Building consent for the replacement of sliding sash/casement windows, Punch Bowl, Low Row. The council raised no objections or comments.

b) Planning application for Listed Building consent for erection of single storey lean-to extension, Jingle Pot Lodge, Gunnerside. The Council raised no objections or comments.

c) Planning application for full planning permission for the creation of one-bedroom flat, Ghyll Foot, Gunnerside. The Council raised no objections or comments.

d) Parish Forum

Cllr McCartney had attended the Parish Forum, and the council was updated with information about the work that the YDNPA is doing in the area.

10. AOB

a) General Data Protection Regulations (GDPR)

The Council discussed the GDPR and appointed the clerk as Data Protection Officer.

b) Cycle event

The Council noted that there would be a non-competitive cycle event taking place on Saturday June 9th 2018.

c) 50-mile walk

The Council noted that a 50-mile walk would be taking place through the area on 7th and 8th July 2018.

d) Reeth 3- day trial

A letter was received giving details of the Reeth 3 Day Trial, to take place on the 20th, 21st and 22nd July 2018. A permission slip will be returned by the Clerk.

e) Scott Trial

A letter was received thanking the Parish Council for its continuing support, and to advise that the Scott Trial 2018 would be taking place on Saturday October 13th.

The clerk will return the reply slip.

f) The notice board at Low Row has come loose – Cllr Silver will have a look at this.

g) The council agreed that previous planning applications did not need to be kept and these could be disposed of.

11. Date of the next meeting

The next meeting will be held at Low Row Institute on Thursday July 26th at 7.30pm.
As there was no other business, the meeting closed at 8.35pm.