

MELBECKS PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON 24TH MAY 2012

The Parish Council meeting was held on the 24th May, 2012. Councillors Crapper, Calvert, Blackburn and D Alderson were present with Councillor R Alderson presiding. The Clerk was Mrs T Sharp.

1. **Apologies for absence:** Apologies were accepted for Cllr Gardner.
2. **Election of Officers and Acceptance.**
Chair: Councillor R Alderson; proposed by Councillor D Alderson;
seconded by Councillor Blackburn.
Vice Chair: Councillor D Alderson; proposed by Councillor R Alderson;
seconded by Councillor Calvert.
Treasurer: None was appointed. The Responsible Financial Officer is the Parish Clerk.
3. **Declaration of Interest:** Cllr Calvert declared an interest on the item to be raised under Any Other Business relating to memorial benches in Gunnerside.
4. **Minutes of Previous Meeting:** The minutes of the Parish Council meeting held on the 22nd March 2012 had been circulated and were approved as a correct record. All were in favour.
5. **Matters Arising:**
 - a. Council noted that the becksides wall at Gunnerside had not yet been repaired.
6. **Finance.**
 - a. The Council agreed the final draft and the Chair signed the Finance Risk Assessment.
 - b. Council noted receipt of the precept for £500.
 - c. The Council agreed and signed the Parish Annual Accounts.
 - d. Council noted correspondence from the Audit Commission advising of a new external auditor appointment and the proposed new fee band resulting in Melbecks Parish Council not needing to be audited in future or for free.
 - e. The Council were informed by the Clerk that they were now duly registered with HMRC as an employer as required.
 - f. Council agreed to pay the fee for Low Row Institute – an order to pay was made out in the sum of £28.00.
7. **Highways.**
 - a. Councillor R Alderson notified Council that the pot holes beyond Low Row Institute needed repairing and that the drains needed cleaning out at Peat Gate, Brocca, Waller Hillfoot and Wood end below Robingate. The Clerk was instructed to write to Highways.
8. **Richmondshire District Council**
No items were received.
9. **North Yorkshire County Council**
 - a. Council noted correspondence advising that the local bus contract would again be put out to tender and invited support for this continued service.

The Clerk was instructed to write supporting the continuance of this service.

10. Y.D.N.P.A.

- a. Council noted correspondence notifying uncontested intent that trees are to be pruned at Rowleth End, Low Row within the Conservation Area.
- b. Council noted correspondence notifying of publication of the National Planning Policy Framework containing a new presumption in favour of sustainable development.
- c. Council noted Planning Consent has been Granted for Brockma Gill, Melbecks.
- d. Council noted Planning Consent has been Granted for Roof Farm, Gunnerside.
- e. Planning permission received for: Burnside, Gunnerside – Council raised no queries or objections.
- f. Planning permission received for: Calvercote, Gunnerside – Council raised no queries or objections.

11. Other Correspondence/A.O.B.

- a. Council received correspondence from Gunnerside Estate's solicitors quoting a cost of £120 plus VAT for a Lease to be drawn up for the car parking to be marked up. The Clerk was instructed to write to commence proceedings.
- b. The number of children under 16 in the Parish was confirmed as 19. The Clerk was instructed to order 20 Jubilee Mugs for distribution to these children.
- c. Council noted correspondence received from North Yorkshire Primary Care Trust offering the completion of a survey on children's services at Friarage Hospital. The Clerk was instructed to fill in the survey.
- d. Council noted correspondence from North Yorkshire Primary Care Trust updating on the dates of public meetings.
- e. Councillors agreed a donation to the Friarage Rally requested by Cllr Blackie on the proposal of Cllr D Alderson and seconded by Cllr Calvert – all were in agreement. An order to pay was agreed in the sum of £100.
- f. Council noted correspondence advising them of a proposed library facility to be provided at Hudson House, Reeth. The Clerk was instructed to write in support of this proposal.
- g. The Chair notified Council of the receipt of the Clerk's resignation letter and Chair's emergency powers to place an advert for the position in the Reeth Gazette before this meeting to enable publication in the May edition. No replies had been received. Another advert was agreed to be placed in the July edition.
- h. Cllr Calvert submitted a quote for the 2 memorial benches to be replaced at Gunnerside – one for hardwood and one for hardwood/softwood combination. Cllr Calvert left the meeting while the Council deliberated. Council agreed on the cheaper option of combination soft and hardwood to be commenced prior to the next Council meeting.

12. Date and Time of Next Meeting:

The next Parish Council Meetings will take place on the 5 July 2012 at Gunnerside Village Hall at 7.30 pm.